

MINUTES

**Special Meeting of Council
Friday, December 15th, 2017 @ 12:00 pm
Council Chambers**

Present:	P. Farwell	Mayor
	T. Pollett	Deputy Mayor
	R. Anstey	Councillor
	G. Brown	Councillor
	B. Dove	Councillor
	O. Fudge	Councillor
	P. Woodford	Councillor

Advisory and Resource:	D. Chafe	Chief Administrative Officer
	G. Brown	Town Clerk
	R. Locke	Director of Development
	N. Newell	Director of Recreation & Community Services

The meeting was called to order at 12:05 pm.

Approval of Agenda

Council reviewed the agenda.

Motion #17-317

Approval of Agenda

Moved by Councillor Dove and seconded by Councillor Woodford approval of the agenda as presented.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Request for Proposals - Insurance

The Town issued a request for proposals for the provision of insurance services in 2018 and one bid was received.

Motion #17-318**Request for Proposals - Insurance**

Moved by Councillor Dove and seconded by Councillor Anstey that the contract for provision of insurance services for 2018 be awarded to Cal Legrow Insurance and Financial Group in the amount of \$163,827.85, insurance tax included.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The bid is \$15,567 less than the premium amount for 2017.

Request for Proposals – Auditing Services

The Town issued a request for proposals for auditing services and three bids were received. The preferred bidder is Kimberly G. Humphries Professional Corporation.

Motion #17-319**Request for Proposals – Auditing Services**

Moved by Councillor Dove and seconded by Deputy Mayor Pollett that the contract for auditing services be awarded to Kimberly G. Humphries Professional Corporation.

In Favour: 7 Opposing: 0

Decision: Motion carried.

This is a four year contract and the price quoted for the first year is \$24,150. The price for our 2016 audit was \$25,961.22.

Request for Proposals – Stadium Advertising

The Town currently has a contract with the Gander Rotary Club whereby Rotary sells the advertising in the Steele Community Centre. They receive 50% of the revenues with the Town getting the other 50%. This contract expires on December 31, 2017. The Town invited quotations for provision of this service for the next three years and one bid was received.

Motion #17-320**Request for Proposals – Stadium Advertising**

Moved by Councillor Dove and seconded by Councillor Brown that the contract for sale of Steele Community Centre advertising be awarded to the Rotary Club of Gander Cobb's Pond Foundation Inc. for the next three years.

In Favour: 7 Opposing: 0

Decision: Motion carried.

Under Rotary's proposal the Town will receive 55% of the revenues and Rotary will receive 45%.

Motion #17-321**Adjournment**

There being no further business, it was moved by Councillor Dove and seconded by Councillor Woodford that the meeting be adjourned.

In Favour: 7 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 12:15 pm.

P. Farwell, Mayor

G. Brown, Town Clerk